

# Notes to Applicant

## for Registration as a Contractor (Grade A to F)

RG6

Form RG6 is to be used for application under Grade A to F.

### NOTE 1 – SECTION A

#### Name of Applicant

Applicant shall state the exact name as it appears on the **Business Registration Card** as the Certificate of Registration will be issued on that name.

### NOTE 2 – SECTION B

#### Classes of Works applying for

Applicant shall apply for a Class of Works in which it is currently operating or intends to operate provided it meets the Eligibility requirements for that Class of Works.

Applicant may apply for more than one Class of Works provided it meets the requirements for registration in the corresponding Classes. However, he should provide a **Breakdown of Turnover**.

#### Grade applying for

Grading allows a Contractor to undertake works up to the thresholds indicated in Table 1 below:

Grade	Threshold	Grade	Threshold
A	Up to any amount above Rs 250M	E	Up to Rs 50M
B	Up to Rs 250M	F	Up to Rs 25M
C	Up to Rs 150M	G	Up to Rs 10M
D	Up to Rs 75M	H	Up to Rs 5M

Applicant shall however apply for a Grade for which it meets the main Eligibility requirements as indicated in Tables 2 to 4 below:

Table 2 – Building Construction Works  
Civil Engineering Construction Works

Grade	Average Turnover (Last 5 years) Rs M	Highest Value Project (Last 5 years) Rs M
A	190	250
B	125	187.5
C	75	112.5
D	35	56.25
E	25	37.5
F	12	18.75

Table 3 – Mechanical Works (including Plumbing Works)

Grade	Average Turnover (Last 5 years) Rs M	Highest Value Project (Last 5 years) Rs M
A	37.5	37.5
B	30	30
C	18	18
D	9	9
E	6	6
F	3	3

Table 4 – Electrical Works

Grade	Average Turnover (Last 5 years) Rs M	Highest Value Project (Last 5 years) Rs M
A	56.25	56.25
B	45	45
C	27	27
D	13.5	13.5
E	9	9
F	4.5	4.5

**Highest Value Project** - Applicant should have during the last 10 years **completed** at least one project equivalent to the value corresponding to the Grade applying for, as indicated in Tables 2 to 4 respectively.

For instance to be eligible for registration under Grade C in Building Construction Works an applicant shall *inter alia* satisfy:-

1. An Average Turnover of Rs 75M; and also
2. One Highest Value Project of Rs 112.5M.

### NOTE 3 – SECTION C

#### Directorship of Firm

Applicant shall state the status of all Directors and specify whether they are Executive Directors or Non-Executive Directors of the firm.

“Executive Directors” are those involved in the day-to-day management of the Firm, whereas

“Non-Executive Directors” are **not** involved in the day-to-day management of the Firm but only at Strategic decision making level.

A Template of the Table is available on our website.

#### **NOTE 4 – SECTION D**

##### **Shareholdings**

For ‘% **Shareholding**’, the applicant shall state the percentage of shares held by each of the Shareholder.

A Template of the Table is available on our website.

#### **NOTE 5 – SECTION E**

##### **Turnover for Construction Works in last 5 years**

Applicant shall state the Turnover for Construction Works only and shall *exclude* turnover of business other than Construction Works.

#### **NOTE 6 – SECTION F**

##### **Project of Highest Value in last 10 years**

Applicant shall in the highest Value Project Description Sheet **[Form RG6D]** provide details of the biggest Project in terms of value, undertaken in the last 10 years.

**The performance of applicant on the Highest Value Project is a key criterion for Grading of Contractors.**

#### **NOTE 7 – SECTION H**

##### **Human Resources**

Applicant shall provide information in the required format on every personal who has at least a degree in the field of Architecture, engineering, Project Management in Construction and Quantity Surveying. A Template of the Table is available on our Website.

“Designation” means the position held by that person.

“Reg.” means Registration.

“Professional Registration” means registration with relevant professional body in Mauritius e.g Council of Registered Professional Engineers (CRPE), Professional Quantity Surveyors’ Council (PQSC), Professional Architects’ Council (PAC) etc. or such other professional body acceptable to the CIDB.

“Years of Experience” means number of years of post-qualification experience.

#### **NOTE 8 – SECTION H**

##### **Technical & Administrative Staff**

A “Qualified Technical/Supervisory Staff” is one who holds a Diploma in a Technical Field.

Applicant shall refer to the provisions made in the Occupational Safety and Health (Scaffold) Regulations 2011 concerning the **compulsory** employment of **Competent Person** for scaffolding works of height above 6m. The Regulations are available at <http://cidb.govmu.org>

Competent Person – Scaffolding Supervision

“Competent Person” means any person who –

- (a) Holds a competency certificate in the erection, maintenance, alteration, repair and dismantling of scaffolds issued by the Mauritius Institute of Training and Development (MITD) or such other recognized body; or
- (b) By reason of his qualification and training, or having at least 5 years’ experience, is competent to undertake work related to the erection, maintenance, alteration, repair and dismantling of scaffolds.

#### **NOTE 9 – SECTION I**

##### **Quality Management System**

The Brief Statement on the Quality Management System shall include the date of implementation of the system, the policy and any auditing procedures applicable.

“Third Party Certification Body” means the body that has accredited the Quality Management System.