

Notes to Applicant

for Provisional Registration as a Foreign Contractor

RG7

NOTE 1 - SECTION A

Name of Applicant

Applicant shall state the exact registered business name as the Certificate of Registration will be issued on that name.

Last Registration Reference issued by CIDB

Applicant that has previously been granted Registration by CIDB, shall state the last Registration Reference issued to it.

NOTE 2 - SECTION B

Classes of Works applying for

Applicant shall apply for a Class of Works in which it is currently operating or intends to operate provided it meets the Eligibility requirements for that Class of Works.

Applicant may apply for more than one Class of Works provided it meets the requirements for registration in the corresponding Classes.

However, Applicant shall submit separate application for each Class of Works as separate Registration Certificate will be issued accordingly.

Grade applying for

Grading allows a Contractor to undertake works up to the thresholds indicated in **Table 1** below:

Grade	Threshold	Grade	Threshold
A	Up to any amount above Rs 200M	E	Up to Rs 20M
B	Up to Rs 200M	F	Up to Rs 10M
C	Up to Rs 100M	G	Up to Rs 4M
D	Up to Rs 50M	H	Up to Rs 1.5M

Applicant shall however apply for a Grade for which it meets the main **Eligibility** requirements as indicated in **Table 2 & Table 3** below:

Table 2 - Building Construction Works and Civil Engineering Construction Works

Grade	Average Turnover ¹ (last 5 years) Rs M	Highest Value Project ² (last 10 years) Rs M
A	150	200
B	100	150
C	50	75
D	25	37.5
E	10	15
F	5	7.5
G	1.6	1.2
H	N/A	N/A

Table 3 - Mechanical Works and Electrical Works

Grade	Average Turnover ¹ (last 5 years) Rs M	Highest Value Project ² (last 10 years) Rs M
A	75	60
B	60	48
C	30	24
D	15	12
E	6	4.8
F	3	2.4
G	1.2	0.96
H	N/A	N/A

Average Turnover¹ is the cumulative Total Turnover (exclusive of VAT) for construction works over the last 5 years divided by 5.

For Firm in existence for less than 5 years, the average turnover shall be the total turnover since its existence divided by the number of years in operation.

Highest Value Project² – Applicant should have during the last 10 years undertaken at least one project equivalent to the value corresponding to the Grade applying for, as indicated in **Table 2** and **Table 3** respectively.

Example for Eligibility in Building Construction Works:

An applicant for Grade C shall satisfy:-

1. An Average Turnover of Rs 50M; and
2. One Highest Value Project of Rs 75M.

Areas of Specialisation applying for

There are several Areas of Specialisation under each of the 4 Classes of Works. The details of the Areas of Specialisation are indicated in the Third Schedule of the CIDB Act available at <http://cidb.gov.mu>

Over and above the grading of a Contractor in a Specific Class of Works, a Contractor can also be registered as a Specialist Contractor in one or more Areas of Specialisation within any of the 4 Classes of Works as prescribed in the Third Schedule of the CIDB Act. However to be eligible for consideration as a Specialist Contractor, one shall demonstrate that it has the capabilities in terms of Resources and Experience to undertake Works in that Area of Specialisation.

NOTE 3 - SECTION C

Details of Project

Applicant shall provide details of the Project which it intends to undertake.

“Brief Description of Project” shall include the percentage of work applicant intends to subcontract and the Contract Value of Works to be subcontracted.

NOTE 4 - SECTION D

Directorship of Firm

Applicant shall state the status of all Directors and specify whether they are Executive Directors or Non-Executive Directors of the Firm.

“Executive Directors” are those involved in the day-to-day management of the Firm, whereas

“Non-Executive Directors” are **not** involved in the day-to-day management of the Firm but only at strategic decision making level.

A template of the Table is available on our website.

NOTE 5 - SECTION D

Shareholdings

For “% **Shareholding**”, the applicant shall state the percentage of shares held by each of the Shareholders.

A template of the Table is available on our website.

NOTE 6 - SECTION F

Turnover for Construction Works in last 5 years

Applicant shall state the Turnover for Construction Works only and shall **exclude** turnover of business other than Construction Works.

NOTE 7 - SECTION G

Project of Highest Value in last 10 year

Applicant shall in the Highest Value Project Description Sheet [**Form RG7D**] provide details of the **biggest** Project in terms of value, undertaken in the last 10 years.

The performance of applicant on the Highest Value Project is a key criterion for Grading of Contractors.

NOTE 8 - SECTION I

Human Resources

Applicant shall provide information in the required format on every personnel who has at least a degree in the field of Architecture, Engineering, Project Management in Construction and Quantity Surveying. A template of the Table is available on our website.

“Designation” means the position held by that person.

“Reg.” means Registration.

“Professional Registration” means registration with relevant professional body.

“Years of Experience” means number of years of post qualification experience.

NOTE 9 - SECTION I

Technical & Administrative Staff

A “Qualified Technical/Supervisory Staff” is one who holds a Diploma in a Technical Field.

Applicant shall refer to the provisions made in the Occupational Safety and Health (Scaffold) Regulations 2011 concerning the **compulsory** employment of **Competent Person** for scaffolding works of height above 6m. The Regulations are available at <http://cidb.gov.mu>

Competent Person – Scaffolding Supervision

“Competent Person” means any person who –

- (a) Holds a competency certificate in the erection, maintenance, alteration, repair and dismantling of scaffolds issued by the Mauritius Institute of Training and Development (MITD) or such other recognized body; or
- (b) By reason of his qualification and training, or having at least 5 years’ experience, is competent to undertake work related to the erection, maintenance, alteration, repair and dismantling of scaffold

NOTE 10 - -SECTION J

Quality Management System

The Brief Statement on the Quality Management System shall include the date of implementation of the system, the policy, and any auditing procedures applicable.

“Third Party Certification Body” means the body that has accredited the Quality Management System.