

## Application for Provisional Registration as a Foreign Contractor (Form RG7)

### Section A

<b>Name of Applicant</b>	
<b>Previous Registration reference(s) with the CIDB (if any)</b>	CT/___/___/___-

### Section B

Please select the Class(es) of Works and Grade(s) applying for:

Class of Works	Grade and Ceiling			
	Large <i>(No Limit)</i>	Medium I <i>(Rs 500 million)</i>	Medium II <i>(Rs 200 million)</i>	Small <i>(Rs 20 million)</i>
<input type="checkbox"/> Building Construction Works	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Civil Engineering Construction Works	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Mechanical, Electrical & Plumbing Works (MEP Works)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Mechanical Works	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Electrical Works	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Specific Works <i>(Refer to Annex 1 in Notes to Applicant available on CIDB website at <a href="http://www.cidb.mu">www.cidb.mu</a>)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Please specify: .....				

### Section C

**C1.1 Details of Project** *(Please fill-in details for the Project being bid for) (Copy of Notice of Bid to be submitted)*

<b>Project Title</b>			
<b>Bid Reference No.</b>			
<b>Date of Advertisement</b>		<b>Closing Date &amp; Time of Bid</b>	
<b>Bid Validity Period (months)</b>		<b>Duration of Works (months)</b>	
<b>Brief Description of Project</b>	..... ..... ..... .....		
<b>Client's Name and Contact Details</b>	<b>Name:</b>		<b>Postal Address:</b>
	<b>Tel No.:</b>		
	<b>E-mail:</b>		

**C1.2 Particulars of Joint Venture/Partnership/Association:** *(Complete this Part, ONLY if the Project being bid for would be undertaken by the Applicant in Joint Venture/Partnership/Association)*

Name of Each Party in JV/Partnership/Association	Country of Origin of Each Party	CIDB Registration Reference (if any)	E-mail Address	% Shareholding of Each Party in the JV/Partnership/Association

*Copy of Agreement formalising the Joint Venture/Partnership/Association (if any) shall be submitted*

**C1.3 Collaboration between Local and Foreign Contractors** *(Applicant to fill-in details for Collaboration)*

Name of Local Contractor	Type of Collaboration (e.g. JV, Subcontract, etc.)	CIDB Registration Reference of Local Contractor	Has the local contractor carried out works in the construction industry for at least 10 years? <i>[Applicant to specify either YES or NO]</i>

*Applicant to submit documentary evidence formalising the form of collaboration.*

**Note:**

- (i) Foreign contractors are required to collaborate with a local contractor prior to carrying out construction works in Mauritius. The local contractor should be registered under the CIDB Act, and he or it should have carried out construction works in the construction industry for at least 10 years.
- (ii) The form of collaboration between a foreign contractor and a local contractor shall be a joint venture agreement, a subcontract agreement or any form of agreement between the contractors for execution of works under the project.
- (iii) The conditions of the collaboration agreement between a foreign contractor and a local contractor shall be based on their experience, capability, respective input in delivering the project, and the requirements of the project concerned.
- (iv) The apportioning of the contract price between a foreign contractor and a local contractor shall be commensurate with the value of works undertaken by each contractor.

**Section D**

**D.1 Applicant's Business Information:** *(Please fill-in details or select as appropriate)*

<input type="checkbox"/> Individual <i>(Sole Proprietorship)</i> <input type="checkbox"/> Company <input type="checkbox"/> Co-operative Society <input type="checkbox"/> Other <i>(Please Specify):</i> ..... .....		Identity Document No. / Passport No. <i>(if applying          as Individual):</i>	
Tel No.:		Date of Incorporation <i>(in country of origin) :</i>	
Mobile No.:		Date of Incorporation /Registration <i>(in Mauritius, if applicable) :</i>	
E-mail address:		Business Registration No <i>(if applicable):</i>	
Fax No.:		VAT Registration No <i>(if applicable):</i>	
Physical Address:		Postal Address <i>(if different from Physical address):</i>	Postal Address in Mauritius <i>(if any):</i>

**D.2 Authorised Contact Person:**

Mr/Mrs/Ms:		Surname:		First Name:	
Designation:		Tel No.:		Identity Document No. / Passport No.	
Mob. No.:		E-mail address:			

**D.3 Eligibility:**

(tick as appropriate)

**D.3.1 Has the Applicant ever been subject to Insolvency, Bankruptcy or placed under Liquidation or Judicial Management? If 'Yes', please give details below:**  (Yes)  (No)

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.....

**D.3.2 Has the Applicant ever been debarred and/or suspended by a local or international body? If 'Yes', please give reasons for debarment and/or suspension.**  (Yes)  (No)

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.....

**D.3.3 Has any of the principals, associates or partners of the Applicant been found guilty of professional misconduct by a recognised professional body? If 'Yes', please give details.**  (Yes)  (No)

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.....

**D.3.4 Has the Applicant ever been convicted for an offence involving fraud or dishonesty? If 'Yes', please give details.**  (Yes)  (No)

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**D.3.5 Has the Applicant ever abandoned any of its construction works? If 'Yes', please give details.**  (Yes)  (No)

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.....

**Section E**

**E.1 Directorship of the Firm: (Applicable to Companies/Firms only)**

Surname of Director	First Name of Director	Citizenship	Please Specify "ED" for Executive Director and 'NED' for Non-Executive Director

*(Please use additional sheets if required)*

**E.2 Shareholding of the Firm: (Applicable to Companies/Firms only)**

**E.2.1 Details of Shareholders**

Surname of Shareholder	First Name of Shareholder	Citizenship	Identity Document No. / Passport No.	% Shareholding

*(Please use additional sheets if required)*

**E.2.2 Details of Shareholding**

Shareholders	% Shareholding
Total Mauritian Shareholding	
Total Non-Mauritian Shareholding	

**Section F**

**F.1 Financial Standing: (Information provided in the table below should be as per the last Financial Statements, audited if available)**

Year	Turnover [Currency (.....)]	Current Assets [Currency (.....)]	Current Liabilities [Currency (.....)]	Net Profit After Tax [Currency (.....)]	Depreciation [Currency (.....)]	Long-term Liabilities [Currency (.....)]

## Section G

**G.1 Turnover for Construction Works within the last FIVE (5) years:** *(Applicable to contractors seeking grades Large, Medium I & Medium II).*  
*(Applicant to provide copies of Financial Statements, audited if available, for the last five (5) years)*

Year (in chronological order)	Breakdown of Turnover [Currency.....]						Total Turnover (Currency.....)
	Building Construction Works	Civil Engineering Construction Works	Mechanical, Electrical and Plumbing Works (MEP Works)	Electrical Works	Mechanical Works	Specific Works	
.....							
.....							
.....							
.....							
.....							

*If Applicant is applying for more than one Class of Works, it should provide a breakdown of turnover to indicate the value of works allocated to each Class. (Please use additional sheets if required)*

## Section H: Human Resources

**H.1 Qualified Personnel:** *Provide information in the format below on every 'Qualified Personnel' in the field of 'Architecture', 'Engineering', 'Quantity Surveying' and 'Project Management in Construction'. (State 'FT' for full-time and 'PT' for part-time).*

No	Surname	First Name	Citizenship	Designation	Qualification	FT/PT	Years of Exp.	Professional Registration		
								Professional Body	Reg. Yr.	Reg. No.

*(Please use additional sheets if required)*

## H.2 Technical & Administrative Staff

Category	Mauritian (No.)	Foreign (No.)	Category	Mauritian (No.)	Foreign (No.)
Technical / Supervisory Staff (Degree holder)			Non-Qualified Technical/Supervisory staff		
Technical / Supervisory Staff (Diploma holder)			Competent person for scaffolding supervision		
Occupational Safety & Health officers			Skilled Labour Force ( <i>Masons, Plumbers, etc</i> )		
Administrative Staff			Unskilled Labour Force		
<b>Total</b>			<b>Total</b>		

*(Please use additional sheets if required)*

## Section I

**I.1 Highest Value Projects (HVPs) completed within the last FIVE (5) years.**

Project Title	Name of Client	Project Duration		If the Contract was undertaken under a JV, please specify Name(s) of Parties to the JV	If Works were subcontracted, please specify the Name(s) of the Subcontractor(s)	Total Contract Value (Currency..... excluding VAT)	Value of Works undertaken by Applicant Only (Currency..... excluding VAT)
		Start Date	Actual Completion Date				
HVP1							
HVP2							

*(Please use additional sheets if required)*

The following documentary evidence/information should be submitted:

- Copy of **Letter of Award/Contract Agreement and Completion Certificate** for 'each completed project', **OR** 'Testimonials' from Clients, or Consultants who have supervised the project. *(Templates for testimonials may be downloaded from CIDB's website at [www.cidb.mu](http://www.cidb.mu)).*
- Details of at least **TWO (2) Nos Highest Value Projects (HVPs)** for each Class of Works applied for, should be submitted.

**I.2 Breakdown of the TWO (2) Highest Value Projects (HVPs) given in Section I.1 above, in terms of ..... [Please specify currency].**

Project Title	Building Construction Works	Civil Engineering Construction Works	Mechanical, Electrical & Plumbing Works	Mechanical Works	Electrical Works	Specific Works	Total Value of Works undertaken by Applicant
HVP1							
HVP2							

*(Please use additional sheets if required)*

**I.3 State the number of projects during the last five (5) years which were subject to ‘Termination of Contract’, ‘Arbitration’ or ‘Legal Proceedings’. (Please provide and attach all the necessary documentation) .**



**Section J: Declaration (by Authorised Signatory)**

I, (Name of Authorised Signatory)..... (Identity Document No./Passport No.:.....) do hereby declare that the information given in this Application Form and the information submitted in the documents attached hereto are to the best of my knowledge true and correct.

I authorise the Construction Industry Development Board to conduct any inquiry if required, from a third party in order to verify the accuracy of the information provided.

I understand that any false declaration or misstatement with respect to this application is an offence which may result in fine and imprisonment and/or rejection of this application and/or cancellation/suspension of any other registration with the Board in accordance with the Construction Industry Development Board Act and Regulations thereunder.

I hereby (please delete as appropriate) **AUTHORISE / DO NOT AUTHORISE** the Construction Industry Development Board to publish our following contact details on its website:

Business Address: .....

E-mail: ..... Website: .....

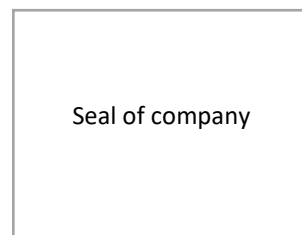
Telephone No.: ..... Mob. No.: .....

Authorised Signature: .....

Designation: .....

Name: .....

Date: .....



## Section K

### K.1 Checklist: Copy of documents to be submitted with Application. Original to be produced for verification.

	Submitted by Applicant	Received (for office use)
1. Processing fee (MUR 5000 payable on submission, see bank details below)	<input type="checkbox"/>	<input type="checkbox"/>
2. Identity Document/Passport of Applicant (if applying as Individual)	<input type="checkbox"/>	<input type="checkbox"/>
3. Notice of Bid	<input type="checkbox"/>	<input type="checkbox"/>
4. Document formalising Joint Venture/Partnership/Association (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
5. Undertaking to Collaborate/Document formalising Collaboration with Local Contractor(s)	<input type="checkbox"/>	<input type="checkbox"/>
6. Certificate of Incorporation/Registration (in country of origin) (if applying as Firm)	<input type="checkbox"/>	<input type="checkbox"/>
7. Certificate of Incorporation/Registration (issued in Mauritius) (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
8. Business Registration Card (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
9. VAT Registration Card (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
10. Trade Fee Receipt for Current Period (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
11. Proof of address	<input type="checkbox"/>	<input type="checkbox"/>
12. Organigram of Applicant (if applying as Firm)	<input type="checkbox"/>	<input type="checkbox"/>
13. Identity Document/Passport of Authorised Contact Person	<input type="checkbox"/>	<input type="checkbox"/>
14. Identity Document/Passport of Shareholder(s)/Ultimate Beneficial Owner(s)	<input type="checkbox"/>	<input type="checkbox"/>
15. Shareholding details (e.g., Share register) of Ultimate beneficial Owner (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
16. Financial Statement for the last five (5) years (No.....) (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
17. Letter(s) of Award & Completion Certificate(s) for completed projects (No.....)	<input type="checkbox"/>	<input type="checkbox"/>
18. Testimonial(s) from Client(s) (No.....)	<input type="checkbox"/>	<input type="checkbox"/>
19. Testimonial(s) from Consultant(s) (No.....)	<input type="checkbox"/>	<input type="checkbox"/>
20. Building & Land Use Permit & Building Plans (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
21. Identity Document/Passport of Authorised Signatory	<input type="checkbox"/>	<input type="checkbox"/>
22. Power of Attorney/Board Resolution of Authorised Signatory	<input type="checkbox"/>	<input type="checkbox"/>

**Bank Details:**

Bank Name : SBM Bank (Mauritius) Ltd	Account Name : Construction Industry Development Board
Account Type : Savings	Account No. : 62010100132604
IBAN : MU86STCB1180010100132604000MUR	Swift Code : STCBMUMU

**All bank charges should be borne by the Applicant and the net amount payable should be MUR 5000 (five thousand Mauritian Rupees).**

## Section L

### L.1 Remarks: (For Office Use)

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(For Office Use)	(For Office Use)	(For Office Use) (Finance Section)
Submitted by: .....	Received by: .....	Amount paid: ..... (MUR)
Signature: .....	Fees payable: ..... (MUR)	Receipt No: .....
Date: .....	Signature: .....	Received by: .....
	Date: .....	Signature: .....
		Date: .....