Notice for Renewal of CIDB Registration as a Consultant for the period 
01 July 2020 to 30 June 2021

1) The Construction Industry Development Board (CIDB) wishes to inform all Local Consultants that arrangements have been made for the renewal of the CIDB registration certificates which are due to expire on 30 September 2020 (refer to communique of 25.06.2020)

2) In this respect, all Local Consultants are kindly requested to fill in the appropriate Form, namely “Form RG13 - Application for Renewal of Registration as a Consultant” which may be obtained either from the CIDB website at https://www.cidb.mu/, or from the Enquiry Counter of the CIDB, 5th Floor, Mutual Aid Building II, 5, Guy Rozemont Square, Port Louis.

The Applicant should call in person at the CIDB Office between 09.00 hrs to 15.30 hrs to submit the filled-in Renewal Form, duly signed by the Authorised Signatory, together with the relevant documents in hard copies on the date(s) specified below. (Note: The CIDB seeks the comprehension of Applicants for the slight slow-down of activities at the CIDB Office between 12.00 hrs to 12.30 hrs due to lunch break.)

Time-table for submission of Duly filled-in Renewal Form

<table>
<thead>
<tr>
<th>Name of Consultant starting with the Letter</th>
<th>Dates for Submission of Renewal Forms</th>
</tr>
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<tbody>
<tr>
<td>A to Z</td>
<td>03-21 August 2020</td>
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<tr>
<td>Rodrigues Island</td>
<td>03-21 August 2020</td>
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3) All Renewal Forms should be accompanied with copies of the following documents:
   a) Professional Indemnity insurance cover;
   b) Written statement (as per Template attached at Annex A) emanating from the Registered Professional whose credentials have been used to grant registration to the Consultant.

4) No Processing Fee is payable at time of application for renewal. Only Annual Renewal Fee is payable upon approval of renewal.

5) All Consultants shall be informed individually by Post, during the period August to September 2020, of when to collect their new Registration Certificate(s). The Certificate(s) shall be issued only upon payment of the appropriate Annual Renewal Fee. The Registration Certificate(s) shall be valid until 30 June 2021.

6) The CIDB shall not be held liable for any delay in the processing of the Application for Renewal in case a Consultant fails to apply for renewal of its registration. Incomplete Applications Forms and/or Application Forms submitted without the documents mentioned at paragraph 3 above shall not be accepted.

7) For additional information, you may give us a call on 211-7878, or you may call in person at the Enquiry Counter of the CIDB, 5th Floor, Mutual Aid Building II, 5, Guy Rozemont Square, Port Louis, or you may e-mail us at cidbmauritius@intnet.mu.

8) Kindly disregard this notice if the necessary has been done for renewal purpose.

12 Aug 2020