

**Application for Renewal of CIDB Registration as a Contractor for the period
01 July 2020 to 30 June 2021**

- 1) The Construction Industry Development Board (CIDB) wishes to inform all Local Contractors that arrangements have been made for the renewal of the CIDB registration certificates which are due to expire on **30 September 2020** (refer to *communiqué* of 25.06.2020)
- 2) In this respect, all Local Contractors are kindly requested to fill in the appropriate Form, namely "Form RG14 - Application for Renewal of Registration as a Contractor" which may be obtained either from the CIDB website at <https://www.cidb.mu/>, or from the Enquiry Counter of the CIDB, 5th Floor, Mutual Aid Building II, 5, Guy Rozemont Square, Port Louis.

The Applicant should **call in person** at the CIDB Office between **09.00 hrs to 15.30 hrs** to submit the filled-in Renewal Form, duly signed by the Authorised Signatory, together with the relevant documents in hard copies on the date(s) specified below. (Note: The CIDB seeks the comprehension of Applicants for the slight slow-down of activities at the CIDB Office between 12.00 hrs to 12.30 hrs due to lunch break.)

Time-table for submission of Duly filled-in Renewal Form

Name of Contractor starting with the Letter	Dates for Submission of Renewal Forms
A to Z	03-21 August 2020
Rodrigues Island	03-21 August 2020

- 3) All Renewal Forms for companies Grades A+ to H should be accompanied with a copy of the extract from the Corporate and Business Registration Department (CBRD) available at: <https://companies.govmu.org:4343/MNSOnlineSearch/>
- 4) No Processing Fee is applicable at time of application for renewal. Only **Annual Renewal Fee** is payable upon approval of renewal.
- 5) All Contractors shall be informed individually by Post, during the period **August to September 2020**, of when to collect their new Registration Certificate(s). The Certificate(s) shall be issued only upon payment of the appropriate **Annual Renewal Fee**. The Registration Certificate(s) shall be valid until **30 June 2021**.
- 6) The CIDB shall not be held liable for any delay in the processing of the Application for Renewal in case a Contractor fails to apply for renewal of its registration. **Incomplete Applications Forms and/or Application Forms submitted without the documents mentioned at paragraph 3 above shall not be accepted.**
- 7) For additional information, you may give us a call on **211-7878**, or you may call in person at the Enquiry Counter of the CIDB, 5th Floor, Mutual Aid Building II, 5, Guy Rozemont Square, Port Louis, or you may e-mail us at cidbmauritus@intnet.mu.
- 8) **Kindly disregard this notice if the necessary has been done for renewal purpose.**

12 Aug 2020