

# Application for Registration as a Grade G Contractor

## SECTION A

Name of Applicant: [Note 1]

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Last Registration Status with Ministry of Public  
Infrastructure & Land Transport (if applicable)

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### Information

*This Form is also available at <http://www.cidb.mu> and may be filled in electronically. However it should be signed and submitted to CIDB, in hard copy together with all the relevant documents as per the attached Checklist.*

*Applicant shall read the Construction Industry Development Board (Registration of Consultants and Contractors) Regulations 2014, any subsequent Regulations and the Notes to this Form (available at <http://www.cidb.mu>) before completing the Application Form.*

*If space provided in any section of this Form is not sufficient, Applicant may attach supplementary sheets providing the information in the same format.*

*A Non-Refundable Processing Fee of Rs 1,000 shall accompany the Application. Payment shall be made either in cash or cheque payable to "Construction Industry Development Board".*

*CIDB shall not be held liable for any delay in processing the Application in case of incompleteness or inaccuracy of information.*

## SECTION B

1. Classes of Works, Grade and Areas of Specialisation  
applying for [Note 2]

Building Construction Works

B01  B02  B03   
B04

Civil Engineering Construction Works

CE01  CE02  CE03   
CE04  CE05  CE06

### Mechanical, Electrical and Plumbing (MEP) Works

Mechanical, Electrical & Plumbing Works

M01  M02  E01  E02

Mechanical & Plumbing Works

M01  M02

Electrical Works

E01  E02

*An Area of Specialisation shall be granted if a Contractor undertakes works EXCLUSIVELY in that Particular Area.*

## SECTION C

### 1. Business Information

#### 1.1 Business Registration *(Tick as appropriate)*

- Individual *(Sole Proprietorship)*
 Société / Partnership  
 Company  
 Other *(Specify):* .....

Date of Incorporation: .....  
*(if applicable)*

VAT Registration No.: .....  
*(if applicable)*

Business Registration No.: .....  
*(if applicable)*

**Copy of (i) Certificate of Incorporation, (ii) VAT Registration Certificate, (iii) Business Registration Card, (iv) Trade Fee Receipt for current period & (v) last Job Contractor's Permit (if any), shall be submitted.**

#### 1.2 Shareholdings of the Company

| Shareholders                                      | Percentage % |
|---|--------------|
| Total percentage of Mauritian Shareholdings       |              |
| Total percentage of Non - Mauritian Shareholdings |              |

#### 1.3 Contact Details

Telephone No.: ..... Fax No.: .....

E-mail Address: .....

Website: .....

Physical Address: .....

Postal Address: .....

#### 1.4 Authorized Contact Person

Mr/Mrs/Ms: ..... First Name: .....

Surname: .....

Designation: .....

Tel No.: ..... Fax No.: .....

Mobile No.: .....

E-mail Address: .....

#### 1.5 Geographical Areas of Operation *(Tick as appropriate)*

- Mauritius
  Rodrigues & Outer Islands

Other Countries *(specify):* .....

#### 1.6 Has applicant ever been subject to Insolvency, Bankruptcy or placed under Liquidation or Judicial Management?

Yes  No

If yes, please give a Brief Statement thereof.

#### 1.7 Has applicant ever been debarred or suspended as a Contractor?

Yes  No

If yes, please give details in the annexed Debarment/ Suspension Data Sheet **[RG11A]**

## SECTION D

Turnover for Construction Works in the last 5 years **[Note 3]**

**Copy of Financial Statements for last 5 years shall be submitted. (Audited if available).**

| Year<br><i>(in Chronological Order)</i> | Turnover                            |  |                          |                          | Total Turnover<br>(Rs) |
|---|-------------------------------------|--|--------------------------|--------------------------|------------------------|
|   | Building Construction Works<br>(Rs) | Civil Engineering Construction Works<br>(Rs) | Electrical Works<br>(Rs) | Mechanical Works<br>(Rs) |                        |
|   |                                     |  |                          |                          |                        |
|   |                                     |  |                          |                          |                        |
|   |                                     |  |                          |                          |                        |
|   |                                     |  |                          |                          |                        |

*If applicant is applying for registration in more than one Class of Works, he should provide breakdown of turnover to indicate the value of works allocated to each class.*

**SECTION E****1. Projects Completed in the last 5 years**

| Year<br><i>(in Chronological Order)</i> | No. of Projects |
|---|-----------------|
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*Copy of Letter of Award for each Project or Testimonials (if any) from Clients and Consultants shall be submitted.*

2. State number of Projects during the last 5 years which were subject to Termination of Contract/ Arbitration/ Legal Proceedings

*Details of each Project which were subject to Termination of Contract/ Arbitration/ Legal Proceedings in the last 5 years shall be given in the annexed Statement of Termination of Contract/ Arbitration/ Legal Proceedings. [RG11B]*

3. Project of Highest Value in the last 5 years *[Note 4]*

*Details of the Project of Highest Value for each class of works (ONLY ONE Project per class of works) undertaken in the last 5 years shall be submitted in the annexed Highest Value Project Description Sheet [RG11C]*

**SECTION F****Constructional Plant/Equipment/Vehicles OWNED**

| Plant/Equipment and Vehicles | Year of Registration | Estimated Value (Rs) |
|------------------------------|----------------------|----------------------|
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|                              |                      |                      |
| Total                        |                      |                      |

*Copy of Current Certificate of Insurance for each of the above items, shall be submitted.*

**SECTION G****Human Resources**

| Category                      | No. |
|-------------------------------|-----|
| Technical / Supervisory Staff |     |
| Skilled Labour                |     |
| Unskilled Labour              |     |
| Other Employees               |     |

*Proof of contribution to NPF shall be provided*

## List of Ongoing Projects

| Brief Description of Project | Name of Client | Contact Details of Clients<br>(Including Address, Telephone & Mobile) | Contract Value<br>(VAT exclusive) (State start & proposed completion date)<br>Rs |
|------------------------------|----------------|---|--|
|                              |                |   |  |
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**Declaration**

(by Authorized Signatory)

I ..... do hereby declare that the  
*(Full Name in BLOCK Letters)*  
information given on this Application Form and the information submitted in the documents attached hereto are to the best of my knowledge true and correct.

I authorize the Construction Industry Development Board to conduct any enquiry if required, from any third party in order to verify the accuracy of the information provided.

I understand that any false declaration or misstatement with respect to this application is an offence which may result in fine and imprisonment and/or rejection of this application and/or cancellation/suspension of any other registration with the Board in accordance with the Construction Industry Development Board Act and Regulations thereunder.

**Authorized Signature:** .....

**Name:** .....

**Designation:** .....

**Date:** .....

**Seal of Company**

*(if applicable)*

# DEBARMENT/SUSPENSION DATA SHEET *(Section C)*

*(to be filled in for each Debarment/Suspension)*

Sheet No.:

Has applicant been:

Debarred  Suspended

Title of Project that led to the Debarment/Suspension:

Details of the Authority that has imposed the Debarment/Suspension:

Name:

Address:

Tel No.:

Fax No.:

Email Address:

Period of Debarment/Suspension:

From:

To:

Grounds of Debarment/Suspension:

# STATEMENT OF TERMINATION OF CONTRACT/ ARBITRATION/LEGAL PROCEEDINGS (Section E)

(to be filled in for each Project)

Sheet No.:

Project Title: .....

Name and Contact Details of Client: .....

Contract Value (Rs): .....

(VAT exclusive)

Percentage of works completed under the Contract: .....

Start Date: ..... Termination Date: .....

Detailed Description of overall Project:

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Description of circumstances that lead to Termination/ Arbitration/ Legal Proceedings:

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# HIGHEST VALUE PROJECT DESCRIPTION SHEET *(Section E)*

Sheet No.:

Project Title: .....

Name and Contact Details of Client: .....

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Final Contract Value (Rs): .....

*(VAT exclusive)*

**If the Project was undertaken in Joint Venture, state the:**

(i) Name of Parties to the Joint Venture: .....

(ii) % of Works undertaken by Applicant: ..... %

Name of Subcontractor: .....

Final Contract Value of Work Subcontracted (Rs): .....

*(VAT exclusive)*

Start Date: ..... Completion Date: .....

Detailed Description of overall Project:

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Detailed Description of Work Subcontracted:

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# Checklist

Copy of documents to be submitted with Application  
Original to be produced for verification purposes

*(Tick as Appropriate)*

|  | <b>Submitted by<br/>Applicant</b> | <b>Received<br/><i>(for Office use)</i></b> |
|--|-----------------------------------|---|
| 1. Certificate of Incorporation  | <input type="checkbox"/>          | <input type="checkbox"/>                    |
| 2. VAT Registration Certificate  | <input type="checkbox"/>          | <input type="checkbox"/>                    |
| 3. Business Registration Card  | <input type="checkbox"/>          | <input type="checkbox"/>                    |
| 4. Trade Fee Receipt for current period  | <input type="checkbox"/>          | <input type="checkbox"/>                    |
| 5. Job Contractor's Permit   | <input type="checkbox"/>          | <input type="checkbox"/>                    |
| 6. Statement of Insolvency/ Bankruptcy/ Liquidation/ Judicial Management                                     | <input type="checkbox"/>          | <input type="checkbox"/>                    |
| 7. Debarment/Suspension Data Sheet <a href="#">[RG11A]</a> (No.:.....)                                       | <input type="checkbox"/>          | <input type="checkbox"/>                    |
| 8. Financial Statements for last 5 years (Audited if available) (No.:.....)                                  | <input type="checkbox"/>          | <input type="checkbox"/>                    |
| 9. Letter of Award for Projects Completed in last 5 years (No.:.....)  | <input type="checkbox"/>          | <input type="checkbox"/>                    |
| 10. Testimonials from:   |                                   |   |
| (i) Clients : (No.:.....)  | <input type="checkbox"/>          | <input type="checkbox"/>                    |
| (ii) Consultants : (No.:.....)   | <input type="checkbox"/>          | <input type="checkbox"/>                    |
| 11. Statement of Termination of Contract/ Arbitration/ Legal Proceedings <a href="#">[RG11B]</a> (No.:.....) | <input type="checkbox"/>          | <input type="checkbox"/>                    |
| 12. Highest Value Project Description Sheet <a href="#">[RG11C]</a> (No.:.....)                              | <input type="checkbox"/>          | <input type="checkbox"/>                    |
| 13. Current Certificate of Insurance of Plant/Equipment/Vehicles (No.:.....)                                 | <input type="checkbox"/>          | <input type="checkbox"/>                    |

