Notes to Applicant
for provisional registration as a Foreign Contractor

Note 1-Section A
Name of Applicant:
Applicant shall state the exact name as it appears on the “Business Registration Card or Certificate of Incorporation” (where applicable), as the Certificate of Registration will be issued on that name.

Last Registration Reference issued by CIDB:
Applicant that has previously been granted Registration by CIDB, shall state the last Registration Reference issued to it.

Note 2-Section B
Classes of Works and Grade:
Applicant shall apply for a Class of Works in which it is currently operating or intends to operate provided it meets the Eligibility requirements for that Class of Works.

Applicant may apply for more than one Class of Works provided it meets the requirements for registration in the corresponding Classes. However, he should provide a “Breakdown of Turnover”.

Grade applying for:
Grading allows a Contractor to undertake works up to the thresholds indicated in the criteria available on our website on the link below:

Applicant shall however apply for a Grade for which it meets the main Eligibility requirements as per these criteria.

Highest Value Project:
Applicant should have during the last 5 years, at least 2 projects equivalent to the value corresponding to the Grade applying for.

Note 2.1-Section B
Specific works refers to works related to any Class of Works. Please refer to Annex 1 for examples.

Note 3-Section C
Details of Project:
Applicant shall provide details of the Project which it intends to undertake. “Brief Description of Project” shall include the percentage of work applicant intends to subcontract and the Contract Value of Works to be subcontracted.

Note 4-Section D
Directorship of Firm:
Applicant shall state the status of all Directors and specify whether they are Executive Directors or Non-Executive Directors of the firm.

“Executive Directors” are those involved in the day-to-day management of the Firm, whereas, “Non-Executive Directors” are not involved in the day to-day management of the Firm but only at Strategic decision-making level.

Note 5-Section D
Shareholdings:
For ‘% Shareholding’, the applicant shall state the percentage of shares held by each of the Shareholder. In addition:

A person shall have control over a firm where he holds at least 51% of the shares of the firm; or

Where 50% of the shares of a firm are held by one or more citizen of Mauritius and the other 50% shares are held by one or more non-citizens, the control shall be taken to be held by the citizens of Mauritius.
Note 6 - Section F

**Turnover for Construction Works in last 5 years:**

Applicant shall state the Turnover for Construction Works only and shall *exclude* turnover of business other than Construction Works.

Note 7 - Section G

**Project of Highest Value in last 5 years:**

Applicant shall in the Highest Value Project Description Sheet [Form RG6D] provide details of the Highest Project in terms of value, undertaken in the last 5 years.

*For an application under Grade H, at least two (2) completed projects undertaken in the last 5 years, as at date of application are required.*

In addition, a copy of the Building Land and Use Permit (BLUP), including the approved building plans shall be submitted for an application or an upgrade of registration in the Class of Works “Building Construction Works”

The performance of the Applicant on the Highest Value Project(s) is a key criterion for Grading of Contractors.

Note 8 - Section I

**Human Resources:**

Applicant shall provide information in the required format on every personnel who has at least a degree in the field of Architecture, Engineering, Project Management in Construction and Quantity Surveying. A Template is available on the following link: [https://www.cidb.mu/CIDB-Templates-2021](https://www.cidb.mu/CIDB-Templates-2021)

“Designation” means the position held by that person.

“Reg.” means Registration.

“Professional Registration” means registration with relevant professional body in Mauritius e.g. Council of Registered Professional Engineers (CRPE), Professional Quantity Surveyors’ Council (PQSC), Professional Architects’ Council (PAC) etc. or such other professional body acceptable to the CIDB.

“Years of Experience” means number of years of post-qualification experience.

Note 9 - Section I

**Technical & Administrative Staff:**

A “Qualified Technical/Supervisory Staff” is one who holds a Diploma in a Technical Field.

Applicant shall refer to the provisions made in the Occupational Safety and Health (Scaffold) Regulations 2011 concerning the *compulsory* employment of Competent Person for scaffolding works of height above 6m. The Regulations are available at [www.cidb.mu](http://www.cidb.mu)

**Competent Person – Scaffolding Supervision.**

“Competent Person” means any person who:

(a) Holds a competency certificate in the erection, maintenance, alteration, repair and dismantling of scaffolds issued by the Mauritius Institute of Training and Development (MITD) or such other recognized body; or

(b) By reason of his qualification and training, or having at least 5 years’ experience, is competent to undertake work related to the erection, maintenance, alteration, repair and dismantling of scaffolds.

Note 10 - Section J

**Quality Management System:**

The Brief Statement on the Quality Management System shall include the date of implementation of the system, the policy, and any auditing procedures applicable.

“Third Party Certification Body” means the body that has accredited the Quality Management System.
Annex 1

List of Specific works

1. Access Control works 54. Marine structure, offshore and underwater construction works
2. Air conditioning works 55. Masonry Works
3. Air-compressor works 56. Medical equipment installation works
4. Air-conditioning works 57. Medical Gas System
5. Alarm System Installation Works 58. Metal works
6. Anti-burglar installation works 59. Oil and gas pipeline works
7. Anti-termite treatment works 60. Overhead and Underground Cable Works
8. Asbestos handling and disposal work 61. Painting works
10. Bar bending works 63. Paving works
11. Block laying works 64. Piling and Diaphragm Walling Works
15. Building Refurbishment works 68. Plumbing works
16. Building Renovation works 69. Prefabricated Building and Industrial Plant
17. Building Repair Works 70. Railway track works
18. Building Restoration works 71. Refrigeration Works
20. CCTV installation works 73. Rendering works
21. Ceramic works 74. Renovation Works
22. Concrete repair works 75. Road Construction works
23. Concreting works 76. Road Furniture Works
24. Crack repair works 77. Road marking Works
25. Damp-proof membrane installation works 78. Rope Access Works
26. Decoration works 79. Sanitation works
27. Demolition works 80. Scaffolding, Formwork and Shuttering works
28. Drain works 81. Security systems works
29. Dredging and reclamation works 82. Sewerage works
30. Drilling rig works 83. Shopfitting works
31. Earthworks 84. Sign craft installation works
32. Energy generation system 85. Site clearance works
33. Erection of Poles 86. Skimming works
34. Escalator installation works 87. Solar System Installation works
35. Excavation works 88. Steel Framed Building and Industrial Plant
36. False ceiling works 89. Stone works
37. Fencing works 90. Surveillance systems installation
38. Fire Alarm works 91. Swimming Pool works
40. Fire Rated Doors 93. Tiling works
41. Fire-fighting system works 94. Timber Flooring works
42. Fit out works 95. Timber works
43. Flooring Finishes Works 96. Tunnelling and underpinning works
44. Flooring works 97. Upgrading works
49. ICT infrastructure works 99. Water treatment and distribution works
50. Interior decoration works 100. Water treatment plant works
51. Joinery works 101. Waterproofing and Associated Builder's works
52. Landscaping works 102. Waterproofing works
53. Lift and Elevator installation works 103. Wood works
94. Others (to specify in application form)