

# VACANCIES

The **Construction Industry Development Board** (CIDB) is a Parastatal Organisation operating under the aegis of the Ministry of National Infrastructure and Community Development.

The CIDB is inviting applications for the following Posts :

(1) Technical Executive - (Job Ref: HR/001/TE/23/01)

(2) Technical Coordinator - (Job Ref: HR/001/TC/23/01)


(3) Administrative Assistant - (Job Ref: HR/001/AA/23/01)

(4) Clerical/Higher Clerical Officer - (Job Ref: R/001/CO/HCO/23/01)

(5) Word Processing Operator/Receptionist - (Job Ref: HR/001/WPO/REC/23/01)

(6) Handy Worker/Driver - (Job Ref: HR/001/HWD/23/01)

Click on the above Posts for details regarding the Qualifications, Salary and Duties.

Download **Application Form.** [CLICK HERE](#) 

## **Mode of Application**

Application shall be submitted on the Prescribed Application Form duly signed and accompanied with Photocopies of ID, Educational Certificates, Testimonials and other relevant documents.

Application should be submitted by **Post** or **Hand Delivered** and addressed to **The Officer-in-Charge, Construction Industry Development Board** at the following address, **5<sup>th</sup> Floor, Mutual Aid Building II, 5 Guy Rozemont Square, Port Louis 11327**, so as to reach him by latest on **Friday 01 December 2023 at 16 00 hrs.** The Title of the Post and the Job Reference should be clearly indicated at the Top Left Hand Corner of the envelope.

## **Notes:**

- (i) Candidates, unless already in the Public Service, should not have reached their 45<sup>th</sup> birthday by the closing date for the submission of Application. However, for the Post of Handy Worker/Driver, Candidates should not have reached their 48<sup>th</sup> birthday.
- (ii) Incomplete and inaccurate Applications will not be considered.
- (iii) The onus for submission of equivalence of qualifications (if applicable) from relevant authorities rests with the candidates.
- (iv) Applications received after the closing date will not be considered.
- (v) Only the best qualified candidates will be called for interview.
- (vi) CIDB reserves the right not to make any appointment following this advertisement.